

Augustana College

Rock Island, IL

**MINUTES
FACULTY SENATE MEETING
March 10, 2011
Hanson Science Building, Room 102
11:30 a.m.**

1. **Call to Order and Roll Call.** The meeting was called to order at 11:30 a.m. by Emil Kramer. Roll call was taken by Carrie Hough.
Unexcused Absences: Lendol Calder, David Crowe, David Dehnel, Meg Gillette, Katie Hanson, Peter Kivisto, Paul Olsen, Doug Parvin, Susan Stone, Van Symons, Craig VanSandt, Cecilia Vogel, Dara Wegman-Geedey, Chris Whitt
Members excused: Paul Croll, Kirsten Day, Robert Elflin, Ann Ericson, Reuben Heine, David Hill, Chuck Hyser, Jason Peters, Lisa Seidlitz, David Snowball
Guests Present: Liesl Fowler, Mary Koski

2. **Approval of minutes from the January 20 meeting**
“Motion to approve the minutes from the January 20, 2011 Faculty Senate meeting.”
MOTION CARRIED.

3. **Motions and Reports**
 - **Motions from EPC: (No second required)**
 1. **Applied Mathematics Major**
“Motion to approve the Applied Mathematics Major.”
Tom Bengston invited questions from the senators with no response.
MOTION CARRIED.

 2. **Pre-Music Therapy Program**
“Motion to approve the Pre-Music Therapy Program.”
Sangeetha Rayapati informed the senators that this proposal is a formalization of something already being done in the music department. The music department is advising and preparing BA music majors who also take classes in other departments, such as Psychology and Biology, who want to go on to equivalency programs in Music Therapy after graduation to become certified Music therapists. The music department is looking forward to formalizing this program and using it as a liberal arts college recruiting tool.
MOTION CARRIED.

 3. **Proposal to Modify and Develop Graphic Design Major**
“Motion to approve the Proposal to Modify and Develop Graphic Design Major.”
Kelvin Mason spoke on behalf of his proposal which he said fills out the program with more detail, additional courses, a Graphic Design Minor, and other minor revisions in the Graphic Design curriculum. Kelvin Mason indicated that there are two students who are in the position to graduate with a minor in Graphic Design this term.
MOTION CARRIED.

4. **New GRD Courses**

“Motion to approve all six new GRD courses in one package:

- **GRD 228 [PA]: Digital Photography [Mason]**
- **GRD 273: Digital Illustration [Mason]**
- **GRD 327: Web Design [Mason]**
- **GRD 371: 2-D Animation [Mason]**
- **GRD 372: 3-D Graphics [Mason]**
- **GRD 425: Advanced Design Portfolio.”**

Discussion: Bob Tallitsch asked for the rationale behind offering some of these as 1.5 credit courses and asked if Kelvin had consulted the Registrar about that. Kelvin Mason’s response was that based on the content of the courses, they would fit naturally in winter term with its two distinct blocks of time, the subject matter coverage fits appropriately into that 1.5 credit value, and doing it this way has the added benefit of not creating a load issue. Kelvin Mason then confirmed that the two 1.5 credit classes were the equivalent of one three-credit course in response to Bob Tallitsch’s question about that. Norm Moline added that professionals in landscape architecture really like people in their field taking graphic design courses. He asked if all of the prerequisites are required to be taken before taking 300-level courses, or whether there would be flexibility with that. Kelvin Mason indicated that he would be happy to have individual conversations with anyone investigating that possibility, but that he would be hesitant to eliminate any prerequisites. Emil Kramer asked how many courses there are besides the new courses being added today. Kelvin Mason replied there are 18 courses in the entire curriculum.

MOTION CARRIED.

5. **New Course**

“Motion to approve LSFY 103: Holding a Mirror to Society: Power and Privilege in Modern American Drama [Popple].”

MOTION CARRIED.

6. **Learning Community Approval**

“Motion to approve Learning Community: Income Tax Service Learning Community (ACCT 314: Income Tax Problems [Finley] and ACCT 444: Vita Seminar [Finley].”

Discussion: Janene Finley informed the senators that this learning community was passed last year on a one-year trial basis and is being presented today for permanent approval. She said it combines income tax class with a voluntary income tax assistance program, thereby giving students not only tax credit, but also practical experience and satisfaction in helping members of the Quad Cities community in preparing their tax returns. Bob Tallitsch asked if there are many learning communities where both courses are based in the same department. Alli Haskill replied that the Education Department has an existing learning community like this also with a service learning component.

MOTION CARRIED.

7. **Learning Perspective & Suffix Approval**

“Motion to approve SOC 308 [PS, D]: Sociology of the Body [Sommer]

MOTION CARRIED.

8. **Add/Drop Procedural Change**

“Motion to approve the Add/Drop Procedural Change Proposal RE: current Web Advisor enrollment procedures as passed by AS&D 1-13-11.”

Discussion: Liesl Fowler shared her concerns about the amount of paper consumed in the add/drop procedure ever since WebAdvisor was implemented, as well as the significant amount of time students spend tracking down signatures. Furthermore, current policy is that

any school-related paper document must be archived for 10 years, and if there is no paper document, there is no need to archive, thus saving time and space. Therefore, there are many reasons to adopt an electronic add/drop policy. The Advanced Standing & Degrees committee introduced and approved this policy, and if approved by Faculty Senate, will become effective Fall Term 2011-2012. Liesl went over the current WebAdvisor enrollment procedures. She then presented the suggested change of allowing add and drops on WebAdvisor during registration (weeks 7-9) and open registration (finals week) of the preceding term. Adds would then be allowed on Day 1 and 2 of the term through WebAdvisor for open sections, and drops would be allowed on days 1-6 of the term through WebAdvisor for open sections. This is because she couldn't find faculty who wouldn't allow a student to drop a class. Bob Tallitsch inquired whether there is a way in WebAdvisor to add/drop from days 3-6. Liesl replied that the version of WebAdvisor we currently use does not accommodate that, but that if after a year of doing it this way, if people want to push days out, much more paper could be eliminated by purchasing an advanced version. Rowen Schussheim-Anderson asked how it works when a faculty member tells a student to add a class, but someone else has added at the same time through WebAdvisor. Liesl said that faculty should wait until that Webadvisor add period is up before signing individual add slips. Instructors should not sign add slips if there are still open seats before the end of the Webadvisor add period.

MOTION CARRIED.

- **From Nominations and Rules**

“Motion to approve changes to International Study Committee.”

Discussion: Sharon Varallo presented this proposal on behalf of the International Study Committee. This committee thought it time to reconfigure to keep up with the many changes that have occurred in international study abroad and off-campus study over the past few years. Sharon gave a brief overview of the changes, which include the name change from “International Study Committee” to “International & Off-Campus Programming Committee”, the composition of the permanent members and what their roles are, and membership and voting expectations; for example, the Director of International & Off-Campus Programs would always be the chair of the committee. The current membership included the most recent directors of the European, Asian and Latin American terms abroad. In the proposed change, these three faculty participants in international programs must represent three different parts of the world, and one must have a particular program with fewer than 30 students. There are also four at-large faculty members, at least one of which has not participated in any previous Augustana off-campus program. At least four divisions are also represented on the proposed configuration, and one of the four at-large members shall not have participated in a program previously.

Joe Mc Dowell asked if this committee is responsible primarily to the faculty or to administration, as all committees that are responsible primarily to the faculty should be chaired by a faculty member. This would be consistent with the changes made recently on the Educational Policies and General Education committees. Joe McDowell added that while Allen Bertsche currently is a both Director and a faculty member, it may not always be the case that the chair will be both. Sharon Varallo responded that it is a committee responsible primarily to the faculty. She will take this concern back to Nominations and Rules for further discussion.

Bob Tallitsch recommended sending the “Changes to International Studies Committee” proposal back to Nominations and Rules.

In response to Tallitsch's recommendation that the motion be sent back to Nominations and rules, Emil Kramer announced at this time that Bob Tallitsch is the acting parliamentarian since David Hill is on sabbatical.

Bob Tallitsch said that the options are to either send it back to Nominations and Rules or to table. Randy Hengst agreed that a faculty should chair this committee; however this chair would be a non-voting member and would be primarily responsible for administrative tasks such as

generating an agenda, etc. Kristin Douglas added that there is a precedent of an administrative chair who has no voting rights. For example, Liesl Fowler chairs the Advanced Standing and Degrees Committee.

John Pfautz requested that if this goes back to Nominations and Rules that the committee provide an explanation as to why one faculty representative who has participated in an international program in the past four year must be from a program of fewer than 30 students. This would eliminate representatives from programs such as Africa, Ireland, etc. John Pfautz suggests 40 may be a better number.

Jon Clauss spoke to Randy Hengst's earlier point. The chair does set the agenda, and therefore has some influence on what may or may not be discussed. In reply, Randy Hengst said the assumption that the chair is the only one to set the agenda is not the case. He suggests adding clarification that anyone can submit agenda items, so that it is not assumed that the chair must fulfill this duty. Joe McDowell made the argument that a strong-willed administrator, even without voting rights can steer a direction of a committee conversation.

Motion-Tallitsch, Second-McDowell

“To table the proposed “International & Off-Campus Programming Committee” document, sending it back to Nominations and Rules for clarification. Implicit in this is motion is having continued discussion about all college committees that are responsible to the faculty and the chairs therefore of those committees.”

MOTION TO TABLE APPROVED (1 nay)

Sharon Varallo asked for the items the senators wanted clarification on, and those were: the role of the chair, whether the chair is an administrator or faculty member, and the language of “the program with fewer than 30 students” to consider a change to “with fewer than 40 students.

Sharon Varallo asked Bob Tallitsch if the senate needed clarification for only the International Study Committee or for all committees regarding who should serve as chair. Bob Tallitsch replied the table refers only to the International Study Committee, but implicit in this is that Nominations and Rules review all committees responsible primarily to the faculty.

Mike Wolf asked for clarification in the terminology “off-campus programs” and whether or not geology field trips count as off-campus programs. Sharon Varallo gave Holden as an example. Norm Moline clarified that the International Programs office likes to know when faculty take students on field trips for three nights or more for the purpose of ensuring that all the appropriate insurance and medical forms are on file. He said that they are not vetting these kids for off-campus experiences. Sharon Varallo offered to invite Allen Bertsche to faculty senate to provide more clarification. Mike Wolf said that he interprets “programs” as a collection of faculty and multiple courses distinct from a typical field trip, whether the students are receiving credit for it or not. Sharon Varallo added that she will ask Allen Bertsche to include what “program” means on his proposals. Moline added that Bertsche had expressed some concern about where to draw the line between approving procedures and approving activities. Molly Todd questioned letter “A” under “Function” on the proposed form. She asked if the International Study Committee should be the committee making decisions about what off-campus study entails or if that is more closely tied to college policy and intentions regarding “study away”. Emil Kramer indicated that he will put both the modified proposal from Nominations and Rules and Allen Bertsche on the agenda. Jeff Strasser said that he feels that this committee seems to be responsible for many things—legal issues as well as programming issues. He wondered whether this faculty committee should take on those issues that sound like they should be part of a committee primarily responsible to the administration. Sangeetha Rayapati asked if there is any connection with the Community Engagement Center (CEC) who deals with service learning—is there exchange of

ideas? Sharon Varallo replied that there are built-in connections, as some permanent committee members are part of the CEC.

4. Other Business

There was no other business to discuss.

5. Adjournment

The meeting adjourned at 12:06 PM.

Respectfully submitted,

Mary Koski
Virginia Johnson