

## EDUCATIONAL POLICIES COMMITTEE

September 22, 2009

4:30 – 5:30 PM

Hellstedt Room

### MINUTES

**Members Present:** Jeff Abernathy, Faria Ahmed, Lindsey Bell, Patrick Crawford, Ann Ericson, Bill Hammer, Katie Hanson, Rick Jaeschke, Taddy Kalas, Adam Kaul, Mark Vincent, Nick Wedderspoon, Ritva Williams

**Guests Present:** Kristin Douglas, Bob Haak, Mary Koski

The meeting was called to order at 4:30 PM.

#### **AGENDA ITEM I – SELECTION OF NEW CHAIR**

The committee agreed that Mark Vincent will serve as acting chair until governance issue is determined.

#### **AGENDA ITEM II - APPROVAL OF MINUTES**

The minutes of the September 8, 2009 Educational Policies Committee meeting were approved as revised.

The minutes of the September 15, 2009 Educational Policies Committee meeting were approved as presented.

#### **AGENDA ITEM III – OLD BUSINESS**

A. LSFY 103: Music in Film [Davies]

A motion was made:

**“To approve LSFY 103: Music in Film [Davies] as presented.**

**Motion-Williams, Second-Crawford APPROVED**

#### **AGENDA ITEM IV – NEW BUSINESS**

A. New Course Requests

1. ARBC 100: Classical and Qur’anic Arabic

The conversation determined: a) the course will not meet language requirement; b) consideration is only for a one-term course; and c) course will not be offered on an annual basis. The committee agreed after discussion to approve. A motion was made:

**“To approve ARBC 100: Classical and Qur’anic Arabic as a one-term course as presented.”**

**Motion-Williams, Second-Hammer APPROVED**

2. POLS 390: Research Practicum

A motion was made:

**“To approve POLS 390: Research Practicum as presented.”**

**Motion-Kaul, Second-Ericson APPROVED**

A short discussion followed on the 9-16-09 electronic voting of the two LSFY 102 courses. (Both courses were passed by electronic vote). In response to concerns about Arbesú's incomplete syllabus, Jeff responded that the new faculty member had done his best in the time he was given to provide to come up with a course and syllabus before the faculty senate meeting. Jeff will ask him to provide a complete syllabus for EPC's review as soon as it is done. Concern over electronic votes was expressed and the committee hopes that they will be minimized in the future.

B. New Programs

Two new program proposals have been received in Academic Affairs: Public Health and Music Performance Composition. These will be forwarded to Mark Vincent. Jeff thanked the committee for all their work in putting this form together.

Discussion followed about new programs, the resources required to carry new programs and the potential for increased burden on faculty. It's a concern that EPC should keep in mind when evaluating and recommending new programs. Beyond EPC, departments will need to be up-front about their expectations when hiring new faculty to support new programs. Also discussed was how to back away from new programs that have not grown as expected. It is hoped that faculty need to be proactive in making their program grow so this situation would not be faced. Hopefully new departments will have someone to work on recruitment; on the other hand, course releases given to faculty will pose a burden to the department. The EPC will have to carefully look at this and be sure department chairs sign indicate their approval of these issues.

Admissions will be helpful in the development of new programs by providing those departments essential data and helping them with their needs. The committee hopes that admissions can also help departments better market majors we already have.

The meeting adjourned at 5:28 PM.

Respectfully submitted,

Mary Koski