

EDUCATIONAL POLICIES COMMITTEE

Minutes

Tuesday November 24, 2009

4:30 – 5:45 PM

Hellstedt Room

Silent Roll Call:

Members in attendance: Jeff Abernathy, Liesl Fowler, Kristin Douglas, Mark Vincent, Patrick Crawford, Ann Ericson, Rick Jaeschke, Taddy Kalas, Adam Kaul, Michael Wolf, Katie Hanson

Excused:

Unexcused: Kent Barnds, Faria Ahmed, Lindsey Bell, Sven Steen, Ritva Williams, Nick Wedderspoon

Others Present: Tom Bengtson, Gail Parsons

The meeting was called to order at 4:30 p.m. by Committee Chair Michael Wolf

MINUTES: Approval of minutes from November 17, 2009 meeting

Amended: Changes to the roll call: Present: Mark Vincent and Lindsey Bell. Katie Hanson was not present
Correct spelling of "Treadway" found in November 17, 2009 minutes under **Old Business, A,2** to "Tredway".

Motion to approve: Katie Hanson

seconded: Rick Jaeschke

All Approved

Old Business:

A. Math Senior Inquiry New Course Approvals

1. MATH 270: SI Tools of Inquiry
2. MATH 470: SI Off-Campus
3. MATH 471: SI Supplement
4. MATH 472: SI Research I
5. MATH 474: SI Research II
6. MATH 479: SI Presentation
7. MATH 480: Advanced Topics

Tom Bengtson offered a brief summary and support regarding the addition of the above courses for the Math Senior Inquiry. Topics:

- Math 480 will replace Complex Analysis and Topology
- Two credit introduction / thinking like a mathematician / required of all majors
- one credit presentation of results at the end of the student inquiry proposal will be required of all majors.
- Summer research experience
- The Math department is attempting to accommodate students double majoring
- Major in student teaching mathematics will register for MATH 470
- Major in student teaching with Math Major will be required to take 471 and more will be required from their student teaching experience
- MATH 472 is a prerequisite

Tom Bengtson responded to questions from the EPC Committee and was open to receiving helpful recommendations from the Committee. He also added, the CS inquiry is working on the one credit presentation at this time.

ACTION: The EPC Committee is requesting a cover sheet or summary memo and an update of the college catalog copy from the Math Department.

Motion to approve: Taddy Kalas Seconded: Patrick Crawford
All Approved

B. Informational Item: Transfer Agreement Clarification
Change to say "all of the learning perspective requirements"
Delete "this" in 200-level course parenthetical
Make edits to Transfer Audit and bring back to the committee.

No Action required

II. NEW BUSINESS

A. Advising AUDIT Guide

1. Transfer Students (effective 2010-2011 and 2011-2012 academic years)

Recommendation to update Advising Audit Guide as proposed.

2. For students entering fall 2008 and beyond

Recommendation to clarify foreign language requirements for incoming students. It was recommended that the language requirement be clearly stated in the catalog and proposed to state the requirement is met if the student completes level four of high school foreign language. Clarification of this would be of help for advisors.

Also, request was made to state in the catalog that the Associate Degree transfer student must complete all requirements of the college. It was stated that no guarantee has been made and there has been no articulation agreement made that a transfer student will complete the degree in two years. Department chairs have been requested to provide guide lines that would help the student understand requirements that must be completed to graduate.

ACTION: Changes will be submitted to from Registrar to the Governing Prep Group for Review and editorial changes will be sent to EPC for the minutes.

Motion to approve: Rick Jaeschke
All approved

seconded: Ann Ericson

B. Contract Major Check List Amended

Request for the Contract Check List to be placed on the Registrar's site and updated to list Registrar Liesl Fowler as contact.

No Action was taken

C. New Course Proposals

THEA 225-LC Appia's Stage Design Instructor Parboosingh

ACTION: Table until further information is received from instructor Parboosingh.

Motion to table: Taddy Kalas
All approved

seconded: Mark Vincent

D. Learning Community Proposals

1. From Drawing to Appia's Stage Design. Instructors Xiao & Parboosingh /ART 101-LC and THEA 225-LC

ACTION: Committee will request further information to support LC course.

Motion to table requesting information from Instructor Parboosingh

2. Drawing Fiction. Instructors Xiao & Daniels ART 302-LC and ENGL 202-LC

ACTION: Motion to request a syllabus from instructor Kelly Daniels and information to understand the integration of ART 302LC and ENGL 202LC.

Move to table: Taddy Kalas seconded: Ann Ericson

All approved

E. Learning Perspectives Approval

1. THEA 225 – Appia’s Stage Design. Instructor - Adam Parboosingh Perspectives on the Arts

Motion to table until information is submitted by instructor Parboosingh.

2. GEOG-339 Historical Geography. Instructor – Norm Moline / Perspectives of the Past

Motion to approve: Patrick Crawford seconded: Katie Hanson

All Approved

3. MUSC 320 Orchestration and Arranging. Instructor – David Davies / Perspectives on the Arts

The Committee is recommending removing the PA perspective because MUSC 320 is a 2 credit course. To date, all learning perspective courses are 3 credit.

Motion to amend proposal to remove PA: Taddy Kalas Seconded: Katie Hanson

All approved

4. MUSC 330 Perspectives on New Music (2). Instructor – David Davies / Perspectives on the Arts

The Committee is recommending removing the PA perspective because MUSC 320 is a 2 credit course. To date, all learning perspective courses are 3 credit.

Motion to amend proposal to remove PA: Taddy Kalas Seconded: Katie Hanson

All approved

III. Other Business:

The Committee is recommending creating a checklist of requirements for instructors use when submitting a new course for approval. The checklist would include: learning goals, means of assessment, objectives syllabus and projects. This would help clarify expectations and set standards for all course approvals.

Recommendation to contact Margaret Farrar regarding the deadline to submit course proposals. Date to be verified and a notification to be sent to faculty.

Editorial Changes :Request was made to approve editorial changes on forms and documents by the Governing Prep Group (Michael Wolf, Liesl Fowler, David Crowe, Margaret Farrar, Kristin Douglas). It was also recommended that the changes will be submitted to EPC and will be reflected in the minutes.

Motion to approve: Katie Hanson seconded: Patrick Crawford

All Approved

IV. EPC representative for the Long Range Planning Committee

Dr. Ann Ericson was unanimously approved as the EPC representative for the Long Range Planning Committee.

Motion to approve: Patrick Crawford seconded: Katie Hanson

All Approved

V. Move to adjourn 5:46 p.m.

Motion to approve: Patrick Crawford

seconded: Katie Hanson

All Approved

Next EPC Meeting : December 1, 2009 4:30 P.M. Hellstedt