

EDUCATIONAL POLICIES COMMITTEE

MINUTES

Tuesday January 26, 2010

Members in attendance: Kristin Douglas, Mark Vincent, Patrick Crawford, Ann Ericson, Lindsey Bell, Rick Jaeschke, Taddy Kalas, Adam Kaul, Sven Steen, Ritva Williams, Michael Wolf, Katie Hanson

Excused: Jeff Abernathy, Liesl Fowler

Unexcused: Kent Barnds, Faria Ahmed, Nick Wedderspoon

Others Present: Bob Haak, Kim Tunnicliff, Gail Parsons

The meeting was called to order at 4:33 p.m. by Committee Chair Michael Wolf

I. Minutes: Approval of minutes from January 19, 2010 meeting

Motion to approve: Rick Jaeschke **seconded:** Katie Hanson

All Approved

II. Old Business:

December 1, 2009 EPC meeting

III.A. Course approval to be submitted from French Dept. for FREN442.

No Action

IV.B. For Discussion: Guidelines for course submissions to EPC

Action: Recommendation was made of the EPC members to submit suggestions to improve guidelines for course approval to the EPC Chair for the Dec. 8, 2009 meeting. Information will be compiled and submitted to the Committee for discussion. It was also recommended, at a later date, language be drafted for the web, a web location designated for access by the faculty and a systematic memo sent each term as a reminder for course deadline approval.

December 8, 2009: Request from EPC chair for committee to submit suggestions.

December 15, 2009: Committee reminded to submit suggestions.

January 12, 2010: Deferred Discussion to January 19, 2010 meeting

January 19, 2010: Deferred Discussion

January 26, 2010 (see New Business III.D.)

January 12, 2010

IV. For Discussion:

A. Outcome of Teagle Pilot program to date: upcoming submission of an immersion Program Dr. Kevin Geedey and Dr. Reuben Heine are preparing a basic 9- or 10-credit structure for three courses intertwined into one program, for fall term 2010-2011. A proposal will be submitted for course content and grading. The immersion will be a 300-level experience for students meeting requirements.

Liesl Fowler commented regarding the immersion grade on transcripts. A term comment, indicating program and included courses, can be indicated on the transcript.

Concerns noted by the Committee: Cost of immersion program, future of the program, condition of the grant, faculty commitment, and number of students involved.

Further discussion to continue at January 19th meeting.

January 19, 2010: Discussion at a future date.

January 19, 2010

A. Pre-Physician Assistant Program with Biology Major

It was noted the Pre-Physician Assistant Program is a format to advertise types of courses offered at Augustana needed to make the students competitive when applying for programs. EPC is concerned why the decision was made by the SCI division to choose on-line voting.

ACTION: EPC is returning a revised proposal to the Biology Dept. and Science Division for approval of the following revision:

Chemistry 411 (Biochemistry - Must be taken fall term of 3rd or 4th year) **OR** a 300-level biochemistry course
Division Chair Darrin Good emailed EPC a response which has been added to the archive documents.

B. Pre-Chiropractic Program with the Biology Major

EPC discussion:

- Is endorsement of alternative medicine appropriate?
- Question of diversity of opinion within Chiropractic practice
- Consideration of advising tool for department but not to be listed on website or in catalog
- Is this being used for student recruitment
- EPC is concerned why the decision was made to choose on-line voting

ACTION: Return to Division Chair to request further discussion.

At this time no action by Committee. Division Chair Darrin Good emailed EPC a response which has been added to the archive documents.

Discussion: EPC concerns:

- whether programs or areas of study need to be vetted by a faculty group or committee
- website locations and catalog are not consistent and may appear misleading with regard to the listing of concentrations, majors, minors, coordinated-degree programs, advising programs, pre-professional programs, and tracks
- Concern with language in catalog on page 47 in 2009-2010 catalog
- Advising areas be distinctly defined in catalog and website
- Two distinct medias (catalog and website) of information should be consistent
- Explanation be clearly stated in catalog and website for the following:
concentrations, majors, minors, coordinated-degree programs, advising programs, pre-professional programs, and tracks

ACTION: EPC will contact Augustana ITS:

- to discuss process of maintaining website information consistent with the catalog
- possibility of linking all information so changes are made throughout the website once
- ITS contact person authorized to make changes
- Who may submit additions and request changes

III. New Business

A. International Summer program in London (for business majors)

Kim Tunnichiff, Augustana Director of International Programs, offered the following Information for the Summer London Program:

- The program is offered through CAPA, a third party provider, which Augustana has used for the Sydney, Australia, internship
- An academic component is included in this program; English Labor law requires students to have an academic component along with a working Internship.
- Six credit program: 3 credits internship, 3 credits International Marketing (equivalent to BUSN 363)
- Summer program for 6 weeks
- CAPA secures internships based on information supplied by the students
- Students are supervised and evaluated in concert with an Augustana faculty member, who is only present for a site visit
- Not an LC program
- Approved by ISC (International Studies Committee) for Business Administration, Accounting, and Economics Majors only
- Cost \$8,100 plus airfare
- Contract to Augustana will be \$5,769 per student if there are more than 10 students. If fewer students than 10, CAPA will honor the contract as long as we show upward progress. CAPA needs a total of 55 students from all participating schools to make the program work.
- Program is to increase the academic study abroad numbers
- To contain costs where possible with shorter-term programs and summer programs
- Engaging in partnerships with third party providers that Augustana knows to be sound, established and able to maintain practices of transparency
- Allows Augustana to avoid most of the expense
- Our students will be taking classes with other students from other schools
- *Augie Choice* is a possibility for students to apply for money for this program. No financial aid is afforded for summer school.

Motion to Approve: Adam Kaul seconded: Katie Hanson
All Approved

B. Accounting 200 (for non-business majors)

Discussion: This is a pilot course for the summer; it will be offered during the academic year if additional faculty resources are supplied. It was also noted that students in the medical-related fields and pre-professional programs may find this course of interest in preparing for their own practices or businesses in the future.

Motion to Approve: Ann Ericson seconded: Taddy Kalas
All Approved

C. Women's and Gender Studies course revival (RELG 323)

Discussion: RELG 323 is currently a course and is being submitted for addition to the Core Courses for Women's and Gender Studies Major.

If a course, major or minor, in the catalog is removed or dropped, does EPC need to officially drop it, or when reinstating, does EPC need to approve the reactivation of the course, major or minor?

Under what circumstances are courses, majors or minors removed or deactivated?

Who makes the decision to deactivate a course, major or minor?

Who is notified about the removal of a course, major or minor?

How do we find past courses, major or minors that have been dropped or that have been deactivated?

Action: Request Religion prefix to be changed from REGL to RELG and credit # listed for all courses on the WGS information sheet.

Motion to Approve: Taddy Kalas seconded: Katie Hanson
All Approved with their blessing

D. Recommendation to add a course revisions

Mike Wolf provided a mock-up of a revised form for committee members to evaluate.

Action: Recommendation to add:

1. An informative line "if you are seeking a learning perspective or suffix you must complete and submit an additional form" somewhere after the appropriate buttons.
2. Change "(a terse and incomplete syllabus is the most common reason for a denial)" to "(a terse and incomplete syllabus is the most common reason for delaying approval as EPC requests further information and clarity)"
3. Off-Campus studies course approval (such as Holden courses); not just Foreign Term courses
4. A positive act required (click the button) indicating approval from Department and Division
Revision may need additional changes once implemented and vetted by faculty.

Motion to Approve: Taddy Kalas seconded: Katie Hanson
All Approved

Motion to Adjourn as Ritva was leaving meeting 5:33 p.m.: Taddy Kalas
seconded: Katie Hanson Ritva noted that Rick Jaeschke should be credited with the
Motion to Adjourn because he was the first to leave. All Approved

Next EPC Meeting: February 2, 2010 4:30 P.M. Halsted