

EDUCATIONAL POLICIES COMMITTEE

MINUTES

Tuesday January 19, 2010

Members in attendance: Mark Vincent, Patrick Crawford, Ann Ericson, Rick Jaeschke, Taddy Kalas, Adam Kaul, Ritva Williams, Michael Wolf

Excused: Kristin Douglas, Katie Hanson, Jeff Abernathy, Liesl Fowler

Unexcused: Kent Barnds, Faria Ahmed, Lindsey Bell, Sven Steen, Nick Wedderspoon

Others Present: Bob Haak, Gail Parsons

The meeting was called to order at 4:35 p.m. by Committee Chair Michael Wolf

I. Minutes: Approval of minutes from January 12, 2010 meeting

Motion to approve: Patrick Crawford seconded: Mark Vincent

All Approved

II. Old Business:

November 24, 2009 EPC meeting

II.A. The Governing Prep Group (GPG) is reviewing and making editorial changes to the Advising AUDIT. **No Action required**

Updates can be viewed at <http://www.augustana.edu/x15662.xml>

December 1, 2009 EPC meeting

III.A. Course approval to be submitted from French Dept. for FREN442.

No Action required at this time ... except for Taddy, who, at some undefined time in the future, will submit the course to EPC

IV.B. For Discussion: Guidelines for course submissions to EPC

Action: Recommendation was made of the EPC members to submit suggestions to improve guidelines for course approval to the EPC Chair for the Dec. 8, 2009 meeting. Information will be compiled and submitted to the Committee for discussion. It was also recommended, at a later date, language be drafted for the web, a web location designated for access by the faculty and a systematic memo sent each term as a reminder for course deadline approval.

December 8, 2009: Request from EPC chair for committee to submit suggestions.

December 15, 2009: Committee reminded to submit suggestions.

January 12, 2010: Deferred Discussion to January 19, 2010 meeting

January 19, 2010: Deferred Discussion (methinks that Vincent is stalling)

December 8, 2009 EPC Meeting

IV.A. Guidelines for course submissions to EPC discussion

ACTION:EPC will submit a request to General Education Committee to add a section, "number of credits", on the **LC Form** to help clarify needed information. It was noted the General Education form, **Add a Course**, has a section included for credits on the form.

January 12, 2010. Kristen Douglas will discuss adding "number of credits" on the **LC Form** with Margaret Farrar to update on web page.

Updates can be viewed at <http://www.augustana.edu/x14753.xml>

December 8, 2009 EPC Meeting

III.B. Pre-Library Science professional studies program

The EPC Committee discussed the following concerns regarding **Programs** at Augustana.

- **Programs** approval process
- Location of **Programs** on the website and catalog
- Presentation of **Programs** clearly defined in catalog and website
- Ask Admissions to clearly categorize **Programs** when information is supplied to incoming students
- Public presentation of **Programs** information
- How are **Programs** listed in the Advising Folders
- Separate **Programs** with distinct identification markings

At this time, the consensus of the Committee is to table for further discussion and review. (See January 12, 2010 and January 19, 2010)

January 12, 2010

III. A. New Business:

Pre-Library Science professional studies program

Carla Tracy, Augustana Library Director, offered the following information to support the Pre-Library and Information Science Advising Program:

- Informal meeting with students interested in possibility of continuing education in Library Science
- Faculty Welfare Committee suggested a possibility of raising a profile of librarianship as a career opportunity
- Librarians are in demand
- All Disciplines of study can be brought to the program

Action: EPC recommended: Carla Tracy consult with Katie Hanson to discuss the section in the Advising Program **Courses recommended for the first year or second year** and to include the following statement; "Students interested in becoming a Media Specialist (k-12) and seeking teacher certification should consult the Education department before registering for these courses". It was further requested to add under **Additional Courses**, ENGL 332. EPC Chair will request revisions be resubmitted.

Motion to Require Changes: Mark Vincent **Seconded:** Patrick Crawford
All Approved

January 19, 2010: Revised documents approved by Katie Hanson and Carla Tracy and forwarded to Senate Chair and included here for EPC member Information. No Action Required

IV. For Discussion:

A. Outcome of Teagle Pilot program to date: upcoming submission of an immersion Program Dr. Kevin Geedey and Dr. Reuben Heine are preparing a basic 9- or 10-credit structure for three courses intertwined into one program, for fall term 2010-2011. A proposal will be submitted for course content and grading. The immersion will be a 300-level experience for students meeting requirements.

Liesl Fowler commented regarding the immersion grade on transcripts. A term comment, indicating program and included courses, can be indicated on the

transcript. **Concerns noted by the Committee:** Cost of immersion program, future of the program, condition of the grant, and number of students involved (relative to faculty FTE commitment).

Further discussion to continue at January 19th meeting.

January 19, 2010: Discussion at a future date.

III. New Business

A. Computer Science 491 SI Presentation

Motion to Approve: Patrick Crawford **seconded:** Rick Jaeschke

All Approved

B. Other Computer Science curricular changes

Rename: CSC490 Senior Capstone to CSC490 Senior Inquiry

Add CSC491 Senior Inquiry Presentation (1Credit)

Change from 36 to 37 credits

Motion to Approve: Patrick Crawford **seconded:** Rick Jaeschke

All Approved

C. Pre-Physician Assistant Program with Biology Major

It was noted the Pre-Physician Assistant Program is a format to advertise types of courses offered at Augustana needed to make the students competitive when applying for programs. EPC is concerned why the decision was made by the SCI division to choose on-line voting.

ACTION: EPC is returning a revised proposal to the Biology Dept. and Science Division for approval of the following revision:

Chemistry 411 (Biochemistry - Must be taken fall term of 3rd or 4th year) *OR* a 300-level biochemistry course

Motion to Approve is contingent upon acceptance of wording.

Motion deferred

D. Pre-Chiropractic Program with the Biology Major

EPC discussion:

- Is endorsement of alternative medicine appropriate?
- Question of diversity of opinion within Chiropractic practice
- Consideration of advising tool for department but not to be listed on website or in catalog
- Is this being used for student recruitment
- EPC is concerned why the decision was made to choose on-line voting

ACTION: Return to Division Chair to request further discussion.

At this time no action by Committee

Discussion: EPC concerns:

- whether programs or areas of study need to be vetted by a faculty group or committee
- website locations and catalog are not consistent and may appear misleading with regard to the listing of concentrations, majors, minors, coordinated-degree programs, advising programs, pre-professional programs, and tracks
- Concern with language in catalog on page 47 in 2009-2010 catalog
- Advising areas be distinctly defined in catalog and website

- Two distinct medias (catalog and website) of information should be consistent
- Explanation be clearly stated in catalog and website for the following:
concentrations, majors, minors, coordinated-degree programs, advising programs, pre-professional programs, and tracks

ACTION: EPC will contact Augustana ITS:

- to discuss process of maintaining website information consistent with the catalog
- possibility of linking all information so changes are made throughout the website once
- ITS contact person authorized to make changes
- Who may submit additions and request changes

**Motion to Adjourn 5:40 p.m: Ann Ericson seconded: Ritva Williams
All Approved**

Next EPC Meeting: January 26, 2010 4:30 P.M. Hellstedt