

EDUCATIONAL POLICIES COMMITTEE

MINUTES

Tuesday January 12, 2010

Members in attendance: Jeff Abernathy, Liesl Fowler, Mark Vincent, Patrick Crawford, Ann Ericson, Lindsey Bell, Rick Jaeschke, Taddy Kalas, Adam Kaul, Michael Wolf, Katie Hanson

Excused: Ritva Williams, Kristen Douglas

Unexcused: W. Kent Barnds, Ahmed Faria, Sven Steen, Nick Wedderspoon

Others Present: Carla Tracy, Chris Vaughan, Gail Parsons

The meeting was called to order at 4:31p.m. by Committee Chair Michael Wolf

I.Minutes: Approval of minutes from December 15, 2009 meeting

Motion to approve: Rick Jaeschke

seconded: Liesl Fowler

All Approved

II. Old Business:

November 24, 2009 EPC meeting

II.A. The Governing Prep Group (GPG) is reviewing and making editorial changes to the Advising AUDIT. Changes will be submitted to EPC for the minutes

No Action required

II.D.2. Motion to request a syllabus from instructor Kelly Daniels and information to understand the integration of ART302LC and ENGL202LC.

No Action required

December 8, 2009

Action: EPC will request support from David Crowe to contact Kelly Daniels for updated syllabus.

December 15, 2009

EPC Chair has been in contact with Kelly Daniels, no updated syllabus has been submitted

January 12, 2010

Writing Fiction (Drawing Fiction LC) Kelly Daniels

GPG reviewed an updated syllabus on 1/11/10

(See New Business III.C.)

December 1, 2009 EPC meeting

III.A. Course approval to be submitted from French Dept. for FREN442.

No Action required at this time

IV.B. For Discussion: Guidelines for course submissions to EPC

Action: Recommendation was made of the EPC members to submit suggestions to improve guidelines for course approval to the EPC Chair for the Dec. 8, 2009 meeting. Information will be compiled and submitted to the Committee for discussion. It was also recommended, at a later date, language be drafted for the web, a web location designated for access by the faculty and a systematic memo sent each term as a reminder for course deadline approval.

December 8, 2009: Request from EPC chair for committee to submit suggestions.

December 15, 2009: Committee reminded to submit suggestions.

January 12, 2010: Deferred Discussion to January 19, 2010 meeting

December 8, 2009 EPC Meeting

IV.A. Guidelines for course submissions to EPC discussion

ACTION:EPC will submit a request to General Education Committee to add a section, "number of credits", on the **LC Form** to help clarify needed information. It was noted the General Education form, **Add a Course**, has a section included for credits on the form.

January 12, 2010. Kristen Douglas will discuss adding "number of credits on the **LC Form** with Margaret Farrar to update on web page.

IV.C. A request was made to include within the Contract Major Guidelines, **Independent and Directed Study Courses** are each only **1 credit** and will not be considered for greater credit.

Dec.12,2010

The following information is updated on the Contract Major 1/11/2010

Courses: Contract majors consist of 27-40 credits of coursework, 14 of which must be 300-level courses or above. The courses must be distributed across at least three disciplines. Independent and directed study coursework within the contract major can be taken only for one-credit and must adhere to college policies on IND/DIR coursework. Major courses may also fill general education requirements. As with other majors, and average GPA of 2.0 or above in major courses is necessary for graduation.

http://www.augustana.edu/documents/registrar/Contract_Majors.pdf

December 15, 2009

III.A. Maggie Hayes contract Major

ACTION: The EPC Committee is strongly recommending ANTH250 be included in the proposed Contract Major: Global Ethnography. Maggie Hayes was contacted by EPC Chair and has submitted a course load update; her proposal was forwarded to Senate.

III.B. Pre-Library Science professional studies program

The EPC Committee discussed the following concerns regarding **Programs** at Augustana.

- **Programs** approval process
- Location of **Programs** on the website and catalog
- Presentation of **Programs** clearly defined in catalog and website
- Ask Admissions to clearly categorize **Programs** when information is supplied to incoming students
- Public presentation of **Programs** information
- How are **Programs** listed in the Advising Folders
- Separate **Programs** with distinct identification markings

At this time, the consensus of the Committee is to table for further discussion and review.

Motion tabled (See New Business III.A.)

B. Calendar change proposal

Action: EPC Chair contacted Mike Zapolski. Proposed calendar change was not intended as a formal proposal; no further action/discussion required at this time.

III. New Business:

A. Pre-Library Science professional studies program

Carla Tracy, Augustana Library Director, offered the following information to support the Pre-Library and Information Science Advising Program:

- Informal meeting with students interested in possibility of continuing education in Library Science
- Faculty Welfare Committee suggested a possibility of raising a profile of librarianship as a career opportunity
- Librarians are in demand
- All Disciplines of study can be brought to the program

Action: EPC recommended: Carla Tracy consult with Katie Hanson to discuss the section in the Advising Program **Courses recommended for the first year or second year** and to include the following statement; "Students interested in becoming a Media Specialist (K-12) and seeking teacher certification should consult the Education department before registering for these courses." It was further requested to add under **Additional Courses**, ENGL 332. EPC Chair will request revisions be resubmitted.

Motion to Require Changes: Mark Vincent **Seconded:** Patrick Crawford

All Approved

B. Chris Vaughan, Assistant V.P./CIO of Information Technology Services, will speak about rescheduling registration for spring term (for computer system update)

Chris Vaughan presented an overview of the Campus Portal: web based communication and menu system, the proposed addition of a Web based centralization, and application for Augustana programs and additional updates beneficial to improving communication. He is looking for support for the conversion because of the added investment. He further explained the necessity to amend the Winter Term 2009-2010 date changes for New Student Registration and grading dates because of hardware updates. The submitted adjusted Academic Calendar will be updated to reflect the following changes:

- Open Registration/New Student Registration Saturday-Monday, February 13-15
- Web Advisor/Colleague systems unavailable for grading and processing Tuesday-Wednesday, February 16-17
- Open Registration/New Student Registration Thursday-Friday, February 18-19
- Web Advisor/Colleague systems unavailable for grading and processing Tuesday-Thursday, March 2-4 (Adjusted Academic Calendar will reflect these dates)

No Motion required

C. ENGL202 (Kelly Daniels) revised syllabus sent. EPC will consider this (instead of GPG) because it can go on Senate's consent agenda (Senate is being moved back one week). **A revised syllabus was submitted to support the Learning Community. Course is current and does not require approval.**

(See III.D.)

D. ENGL202LC and ART302LC Learning Community. EPC will consider this (instead of GPG) because it can go on Senate's consent agenda (Senate is being moved back one week).

Motion to Approve Learning Community with ENGL202 revised syllabus: Mark Vincent seconded: Taddy Kalas

All Approved

IV. For Discussion:

A. Outcome of Teagle Pilot program to date: upcoming submission of an immersion program

Dr. Kevin Geedey and Dr. Reuben Heine are preparing a basic 9 or 10 credit structure for three courses intertwined into one program, for fall term 2010-2011. A proposal will be submitted for course content and grading. The immersion will be a 300 level experience for students meeting requirements.

Liesl Fowler commented regarding the immersion grade on transcripts. A term comment, indicating program and included courses can be indicated on the transcript.

Concerns noted by the Committee: Cost of immersion program, future of the program, condition of the grant, faculty commitment, and number of students involved.

Further discussion to continue at January 19th meeting.

V. Move to adjourn: 5:40 p.m.

Motion to approve: Taddy Kalas seconded: Lindsey Bell

All Approved

Next EPC Meeting: January 19, 2010 4:30 P.M. Hellstedt