

EDUCATIONAL POLICIES COMMITTEE
MINUTES

Tuesday March 6, 2012; in Swenson Hall of Geosciences, conference room (#103)

Members in attendance: Greg Domski, Kristen Douglas, Rob Elflin, Ann Ericson, Liesl Fowler, Ellen Hay, Taddy Kalas, Catherine McDermott, Cameron Onumah, Douglas Parvin, Mark Vincent, Michael Wolf, Joe Wood, Joe Bright

Others Present: Gail Parsons

The meeting was called to order at 4:30 p.m. by Committee Chair Mike Wolf.

I. Minutes from February 7, 2012 meeting:

Motion to approve: Ellen Hay seconded: Douglas Parvin

All Approved

II. Old Business:

December 14, 2010

Further Discussion to be noted on future Agenda:

What is the actual charge of the EPC Committee; Are the EPC guidelines being met; Constitutional responsibility of faculty to be in charge of curriculum; Proactive behavior /not reactive; Certificate Programs; Concern with new instructor course syllabus development

January 10, 2012 New Business B.

Mark Salisbury, Augustana Institutional Research, compiled a document of learning objectives from existing Augustana documents. He is requesting input from college committees that will help guide our assessments. This is an opportunity to have a role in supporting and improving goals for the college.

Discussion: see previous meetings for listing of topics discussed

Action: EPC will continue discussion and will work to submit a document to be forwarded for discussion and review by faculty, divisions, faculty forum & faculty senate by the end of the academic 2011-2012 year.

Feb. 7, 2012 - Additional information submitted at EPC meeting: In response to the request for input from Mark Salisbury, January 10, 2012, Dr. Ellen Hay submitted a document with additional information for student learning goals and goals for the college.

January 24, 2012 New Business D.

EPC requested Registrar Liesl Fowler, craft a proposal regarding expired courses to update the following "Guidelines Monitoring of Course Offerings" endorsed by EPC, May 7, 2002.

1. Each summer, the Office of Records will conduct a review of course offerings. The results of the review will be reported to the Academic Dean for submission to EPC.
2. The review will indicate the frequency of course offerings in order to identify courses that have not been offered at least once during the previous two academic years.
3. Departments and programs offering a course identified in the review will be asked to explain why the course has not been taught.

(see point D below)

III. New Business

A. Consent Agenda from GenEd: nothing

B. change to MATH Senior Inquiry structure (NOTE: revised syllabi have been submitted)
New course MATH 477
New course MATH 478

Discussion:

- Academic Affairs is researching ratios of other institutions and models regarding Senior Inquiry – more data to come; Request syllabus for MATH 477 and MATH 478; List of objectives or goals to measure success; Student learning outcomes; Timeline; Procedures; Grading

Action: Committee recommends refer back to Math department to supply the above information

Math Department has resubmitted with the above listed information.

All Approved 3.6.2012

C. Horn Choir (MUCH #11)

All Approved

D. Course Expiration Policy Proposal

All Approved

E. Final Exam Policy Proposal

All Approved

F. Pre-Enrollment Policy Proposal

Discussion: A recommendation to offer instruction for first-year advisors regarding transfer credits.

Suggested Changes to document follows:

Augustana Pre-Enrollment Earned Credit Policy for First-Year Students

First year students who earn college-level credit prior to the first term of enrollment at Augustana may declare up to one year of pre-enrollment credit. This can be up to 30 credits of combined of AP, dual-enrollment credit, community college credit and/or IB work, with the following additional **imitation**

limitation:

- IB/AP maximum is 18 credits

First year students have until the end of their first-term of enrollment to declare their credits and once applied to the record it may not be changed.

Students who wish to transfer in their entire academic record, **should it equal or exceed 30 credits**, will be treated as a transfer student for all financial assistance, scholarship considerations and academic policies.

Once **a** declared, this is an irreversible decision.

Approved with changes indicated

Procedural Note: From now on, items on the agenda will be considered in turn and will not need to have a “motion to approve” or a second in order for discussion to commence !

EPC drafted a “Statement on Technology-Mediated Modes of Instruction at Augustana College (EPC draft 10.12.2011)” and offered it for discussion at Senate on 12.1.2011. EPC Chair requested that the statement be resubmitted to Senate for the Feb. 2, 2012 meeting for discussion.

Motion to adjourn meeting 5:17 p.m: Approved

Next Meeting: 4:30 p.m., March 13, 2012 ,
Swenson Hall of Geosciences, conference room (#103)