

EDUCATIONAL POLICIES COMMITTEE
MINUTES

Tuesday October 4, 2011; in Swenson Hall of Geosciences, conference room (#103)

Members in attendance: Joe Bright, Greg Domski, Rob Elflin, Ann Ericson, Liesl Fowler, Bob Haak, Ellen Hay, Taddy Kalas, Kathleen Nannenhorn, Cameron Onumah, Rowen Schussheim-Anderson, Mark Vincent, Michael Wolf

Others Present: Gail Parsons

The meeting was called to order at 4:30 p.m. by Committee Chair Mike Wolf.

I. Minutes and Summary of Action from September 27, 2011 meeting:

Motion to approve: Ellen Hay seconded: Mark Vincent

All Approved

II. Old Business:

December 14, 2010

Further Discussion to be noted on future Agenda:

- What is the actual charge of the EPC Committee
- Are the EPC guidelines being met
- Constitutional responsibility of faculty to be in charge of curriculum
- Proactive behavior /not reactive
- Certificate Programs
- Concern with new instructor course syllabus development

On-line course discussion:

The information below has been compiled from EPC meetings:

November 30, 2010, April 5, 12, 26, May 3, August 30, September 6, 2011. Sept. 13, Sept. 20, Sept 27, Oct. 4 (See Minutes in EPC archives)

III. New Business (October 4, 2011)

A. Consent Agenda for GenEd material:

Berlin Term LC (H. Storl & D. Ellis)

PS & G for ANTH 330 (Anthropology of Ireland) (A. Kaul)

ACTION: EPC Committee Chair will forward Consent Agenda items to Senate.

B. Policy statement on Blended Learning & On-line courses (discussion & resolution?)

Continued discussion:

Action: Request EPC members consider the information discussed and blend the concerns for a philosophical or policy statement to be submitted to Senate.

ACTION: EPC Chair will blend submitted statements and send to committee members for review.

C. Contract minors (we have contract majors; should we have contract minors?)

See: [Home](#) > [Academics](#) > [Registrar](#) > Forms

http://www.augustana.edu/Documents/registrar/Contract_Major_Check_List.pdf

Discussion:

- Follow contract major requirements as noted in catalog
- Credits will be required as stated in completion of a minor
- Must have support of Minor Advisor
- Possibly add a 1-cr Reflective paper component (see Geology Dept. minor)

Action: Committee member Ellen Hay will review other institutions for contract minors and report to EPC Committee.

Action: Ellen Hay submitted sample contract minor requirements from Beloit College, Mt. Holyoke, Allegheny College, Knox College and St. Scholastica.

Suggested contract Minor Requirements:

Application and approval process similar to contract major

Requirements:

- 1) At Least 21 credits from 2 or more departments at least nine of which are at the 300-400 level
- 2) Must be approved prior to the beginning of the 10th term at the college
- 3) ~~No more than six credits may fulfill AGES requirements~~
- 4) Must include a one-credit independent study that culminates in a paper and presentation integrating the various disciplines of study and reflecting on their intersection.

Discussion:

- Recommendation to title contract Major and Minor – “Self-designed” (change existing Contract Major to be designated “Self-designed Major”)
- Supporting the addition of a “Self-designed” minor would encourage students to be proactive and encourage in-depth study
- Similar process for approval as defined in (contract) major
- Review and reconsider requirement #3 listed in “Suggested contract Minor Requirements” listed above
- Minimum G.P.A. established (2.5 ?)
- Use of department code, not subject code
- No more than 6 credits may apply to student’s major
- No more than 40 credits may have the same subject code designation (catalog Requirements for the Bachelor of Arts degree)
- No more than 4 3-credit courses (12 credits) in a department
- No more than 6 credits may apply to student’s major
- Majority of credits taken after minor declared

Action: Prepare a recommendation to consider “Self-designed Minor”

D. Staffing of course issues (What credentials are needed in order to teach courses at Augie?)

Discussion:

- Higher Learning Commission states one degree above student required
- What are Augustana’s Institutional standards

Action:

- EPC to propose a statement for considering standards set for staffing
- Proposal to submit developed EPC statement sent to Division or Departments for support and recommendations for staffing requirements to be considered for standards at Augustana

E. Discussion of Handbook description of EPC functions (See Old Business Dec. 14, 2010)

Move to next meeting.

F. Information Only: Service-Learning course consideration.

Include in course description the following:

Lab “0” credit

Service-Learning designation requires 20 hours outside work.

This will be handled administratively / No action required of EPC Committee

Motion to adjourn meeting 5:30 p.m.: All approved.

Next Meeting: 4:30 p.m., October 11, 2011

Swenson Hall of Geosciences, conference room (#103)