1. To submit work to Augustana Digital Commons go to http://digitalcommons.augustana.edu and click on "My Account" at top right.

2. Click "Sign Up" under "Create New Account" or log in if you already have an account.
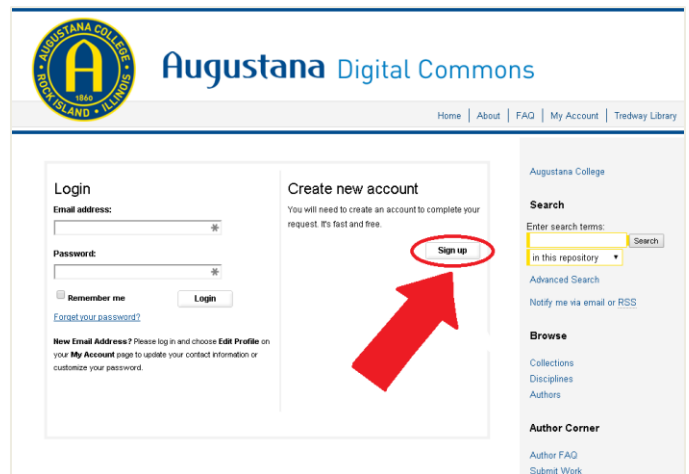
3. Once you have logged in, click on "Submit Work" under "Author Corner."

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4. Click on the title of the appropriate collection (if it is not listed please contact digitalcommons@augustana.edu)

5. Read through the Submission Agreement and then check the box at the bottom, signifying your agreement.

6. Fill out the form, upload your work, and click "Submit."

7. When your submission is received, we will publish it and notify you by email.